

## Summer Camp Registration Policies

### Summary

Deposits and registration fees are non-refundable/non-creditable. Credit card saved on file required.

Balances are due 2 weeks before the camp week's start date & will be paid automatically with your card on file.

Cancellations must be requested at least 2 weeks before the camp week start date, via cancel request form.

Camp weeks may only be transferred to another week (same camper, same camp) through May 24, 2026.

### Details

- 1. Deposits & Fees:** A non-refundable \$50.00 deposit may be paid to reserve each camp week for each camper. A credit card saved on file to your Samena account is required to put down deposits and will be used for the balance payments owed on the due date. The non-member Registration Fee is non-refundable/non-creditable at registration.
- 2. Balance Payments:** If you choose to reserve your camp weeks originally with deposits, the weekly total camp fee balance must be paid by the Monday two weeks prior to the camp week's start date. If the balance payment is not made by the due date, the credit card saved on file will be used to complete the payment at that time. If you wish to pay by a different method, please ensure payment is made to the Front Desk by that date.
- 3. Week Transfers:** Each \$50.00 deposit is non-refundable/non-creditable, however, prior to Sunday, May 24, 2026, deposits may be transferred to a new camp week (for the same camper, within the same camp) based on availability. As of Monday, May 25, and any day thereafter, deposits are non-refundable, non-creditable and non-transferable. Any transfer requests must be made in writing by email to [frontd@samena.com](mailto:frontd@samena.com).
- 4. Cancellations:** Cancellations must be made at least 14 days prior to the camp week start date (the Monday two weeks prior). If full payment has been made, a Club credit less the deposit per child will be issued. There will be no refunds or Club credits for funds paid when cancelling less than 14 days prior to the camp week start date. Cancellations must be requested via Samena's digital cancel request form, available on our website and linked in parent confirmation emails.
- Campers picked up after standard camp end times and/or after extended care for Day Camp/ Vanapalooza extended care, will automatically be charged a \$25 fee per 10-minute increment to the primary card on file. 1-10 minutes late=\$25 fee, 10-20 minutes late= \$50 fee, etc.
- To maintain a safe environment for all children and staff, Samena reserves the right to send campers home early at the discretion of the Children's Programs Director and/or the Children's Program Manager for behavioral and/or medical reasons. No refunds or credits will be given for children who are sent home.