



## Summer Camp Registration Policies

### Summary

Deposits and registration fees are non-refundable/non-creditable. Credit card saved on file required.

Balances are due 2 weeks before the camp week's start date & will be paid automatically with your card on file.

Cancellations must be requested at least 2 weeks before the camp week start date, via cancel request form.

### Details

1. A non-refundable \$50.00 deposit may be paid to reserve each camp week for each camper, though payment in full is always welcomed. A credit card guarantee saved to your Samena account is required to put down deposits. The credit card saved on file to your Samena account will be used for the balance payments owed on the due date.
2. Each \$50.00 deposit is non-refundable, however, prior to Sunday, May 26, 2024, deposits may be transferred to a new camp week (for the same camper, within the same camp) based on availability. As of Monday, May 27, and any day forward, deposits are non-refundable and non-transferable. Any transfer requests must be made in writing by email to [frontd@samena.com](mailto:frontd@samena.com).
3. If you choose to pay originally with deposits only, the weekly total camp fee balance must be paid by the Monday two weeks prior to the camp week's start date. If the balance payment is not made by the due date, the credit card guarantee will be used to complete the payment at that time. If you wish to pay by a different method, please ensure payment is made to the Front Desk by that date.
4. Cancellations made up to 14 days prior to the camp week start date (the Monday two weeks prior) will be given a Club credit less the non-refundable/non-transferable deposit per child. Balances may be transferred, based on availability, less the non-refundable deposit. There will be no refunds or Club credits for funds paid when cancelling less than 14 days prior to the camp week start date. Cancellations must be requested via Samena's digital cancel request form, available on our website and linked in parent confirmation emails.
5. The Registration Fee is non-refundable at registration.
6. Pick-up is at 4pm or 6:15pm (if enrolled in extended care). Parents will be charged a \$25.00 fee for every 10 minutes that children are picked up late.
7. In order to maintain a safe environment for all children and staff, Samena reserves the right to send campers home early at the discretion of the Camp Director and/or Coordinator for behavior that violates our code of conduct.