



• SWIM & RECREATION CLUB •

SWIM & TENNIS DAY CAMP - SUMMER 2023 -

Welcome Letter to Parents & General Program Information

Registration & Cancellation Policies/Agreement (duplicate parent copy)

Due: Signed at time of registration in-house or accepted during online registration

Registration & Medical Information Form

Due: Prior to First Day of Camp

Program Waiver / Consent to Medical Care/Promotions Use

Due: Prior to First Day of Camp

Pick-Up Agreement

Due: Prior to First Day of Camp

Samena Swim and Recreation Club

15231 Lake Hills Blvd. Bellevue, WA 98007

(425) 746-1160

www.samena.com

Program Director: Emily Lafferty, ext. 117, emilyl@samena.com



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Swim & Tennis Day Camp 2023

Dear Samena Summer Day Camp Parents,

Thank you for choosing Samena for your child's summer camp experience. The summer camp staff and I are looking forward to a great camp program and we are glad that your child will be joining us. Your camper will make new friends and experience a variety of activities. Each Day Camp week includes swimming, a variety of arts and crafts, large and small group games and a weekly theme. These themes will guide the direction of the activities for the week. A schedule for each week will be available every Monday. Two classes each of Swim Lessons and Tennis Lessons are provided weekly in addition to other activities (please note tennis lessons are weather permitting; children must wear tennis shoes on the courts for safety).

All of the Samena staff is American Red Cross trained and certified in First Aid and CPR. Our staff provides special attention to improving swim skills during our swim lessons, with an emphasis on safety. Our swimming pools are guarded at all times. There is a closely supervised daily open swim and play in the pool.

Items Your Child Will Need Daily:

- Tennis shoes and weather-appropriate clothing. (For safety, flip flops & sandals not recommended)
- Lunch, and a drink (without nuts & nut products), refillable water bottle
- Swim suit, towel, and tennis racquet
- Sunscreen
- Morning snack (we provide afternoon snack)

Daily Attendance Procedures:

- All children MUST be signed in and out each day by their parent or an authorized adult.
- Day camp hours are from 9:00am-4:00pm. Extended care hours available for an additional fee.
- Please pick-up your child **promptly**. Regular camp day ends at 4:00pm and extended care ends at 6:15pm. A \$10.00 fee is charged for each 10-minute increment that you are late.
- Please note late arrivals will not be able to make up activities their group has missed.
- **Signed and completed Medical Forms, "Pick-up" Agreements, Program Waivers and Consent for Medical Care must be submitted prior to your child's participation in a camp. Children without these forms will not be allowed to attend.** We recommend completing these prior to Monday morning.

Payments are due in full 2 weeks prior to the start date of camp. Cancellations up to 14 business days prior to start date of the camp session will receive a refund of total amount paid, less a \$50 non-refundable/non-transferrable deposit per child. **Please see following page of this packet for more details of our cancellation policy.** For your convenience camp "club bucks" are sold at the Front Desk. These digital gift cards are kept on your Member or Guest account for your child's use during their group concession time and are available in any amount you choose. Please note prepaid concession stand funds will not be used during lunch time and are non-refundable.

Thank you again for choosing Samena for your summer fun. If you have any questions or concerns, please feel free to contact us.

Sincerely,

Emily Lafferty, Program Director
425-746-1160 ext. 117
emilyl@samena.com

Jay Tavener, Program Coordinator
425-746-1160 ext. 128
jayt@samena.com

Samena Swim & Tennis Day Camp 2023

REGISTRATION & CANCELLATION POLICIES/AGREEMENT

Parent Duplicate Copy

A copy of this form must be read & signed at time of Registration in-house or accepted during online registration.

1. A \$50.00 deposit may be paid to reserve each Swim & Tennis Day Camp week, though payment in full is always welcomed. A credit card guarantee saved to your Samena account is required to put down deposits.
2. Each \$50.00 deposit is **non-refundable**, however may be transferred to a new Swim & Tennis Day Camp week for the same camper prior to **Sunday May 28, 2023**, based on availability. On May 29 and any day forward, deposits are **non-refundable** and **non-transferable**. Any switches or cancellations must be made in writing by email to frontd@samena.com.
3. If you choose to pay originally with deposits, the weekly total camp fee balance must be paid by the Monday **two weeks** prior to the camp start date.
Samena offers auto-payment options, which will be sent out to parents prior to the summer. If the balance payment is not made 48 hours after the due date, the credit card guarantee will be used to complete payment.
4. Cancellations made up to **14 days** prior to the camp week start date (the Monday two weeks prior) will be given a Club credit less the non-refundable/non-transferable deposit per child. Balances may be transferred based on availability less the non-refundable deposit.
5. No refunds or Club credits are available when cancelling less than **14 days** prior to the camp week start date.
6. The registration fee is non-refundable at registration.

If you have any further questions regarding the cancellation policy, please contact:
Emily Lafferty by phone at 425-746-1160 ext. 117 or by email at emilyl@samena.com

I have read, understand, & agree to the Registration and Cancellation Policy as stated above.

Parent Copy to Keep. Signed original at time of registration.

Swim & Tennis Day Camp Medical Form

Last Name: First Name: Middle:

Birthdate (MM/DD/YYYY): Nickname?

Street Address: City: Zip Code:

Child's Parent/Guardian Name(s):

Cell Phone: Home Phone: Additional Phone:

(Alternate) Street Address: City: Zip Code:

Address of where we can reach you while child is in care:

Authorized Pick Up

(Fill in below line) Name / Relationship: Address: Telephone Numbers:

(Fill in below line) Name / Relationship: Address: Telephone Numbers:

(Fill in below line) Name / Relationship: Address: Telephone Numbers:

(Fill in below line) Name / Relationship: Address: Telephone Numbers:

In case of an emergency, I give permission for any of the following individuals to be contacted, and my child may be released to any of them:

Parent Signature: _____

Name / Relationship: Phone Number:

Name / Relationship: Phone Number:

Who does not have permission to pick up your child? If applicable: (A copy of supporting court document must be on file)

Name:

Reason:

If more, please attach separate sheet

Child's Health Information

Child's Health Care Provider:

Phone Number:

Date of Child's Last Physical Exam:

Street address:

City:

Zip Code:

Special health problems? Yes or no? If yes, please specify:

Allergies, including drug reaction Yes or No? If yes, specify:

Child's Medical Insurance

Insurance Company:

Member/Policy Number:

Policy Holder Name:

Employer Name:

Insurance Company:

Member/Policy Number:

Policy Holder Name:

Employer Name:

Consent to Medical Care, Treatment of Minor Children, and Program Waivers

I _____ (Parent / Legal Guardian) hereby give permission that my child, _____ may be given emergency treatment to include first aid and CPR by a qualified staff member at Samena Club. I further authorize and consent to medical, surgical and hospital care, treatment and procedures to be performed for my child by a licensed physician or hospital when deemed immediately necessary or advisable by the physician to safeguard my child's health in case I cannot be contacted. I waive my right of informed consent of such treatment. I give my permission for my child to be transported by ambulance or aid car to an emergency center for treatment.

I give permission for him/her to participate in the Samena Club's Children's Program activities and outings which may include transportation for offsite activities.

I provide permission for the Samena Club to use any pictures of my child in future promotional purposes for the Samena Club only (photos will not be sold) unless denied in writing and attached to this form.

Signature of parent or legal guardian: _____ Date: _____

Printed name of parent or legal guardian: _____



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Swim & Tennis Day Camp 2023

Member

Program Member

PICK-UP AGREEMENT

I, _____ (print parent's name) the parent or guardian of _____ (print child's name) agrees to the following conditions for dropping off and picking up my child at Samena's Swim and Tennis Day Camp.

Please complete the appropriate section below:

Member

I will drop off my child at 9:00am and pick up by 4:00pm

Late pickups: a \$10.00 fee will be charged for each 10 minutes

I will pre-register for extended care hours
Hours: 7:00am-9:00am **and/or**
4:00pm-6:15pm

• Children may not be dropped off before 7:00am and must be picked up by 6:15pm

Late pickups: a \$10.00 fee will be charged for each 10 minutes

Program Member

I will drop off my child at 9:00am and pick up by 4:00pm

Late pickups: a \$10.00 fee will be charged for each 10 minutes

I will pre-register for extended care hours
Hours: 7:00am-9:00am **and/or**
4:00pm-6:15pm

• Children may not be dropped off before 7:00am and must be picked up by 6:15pm

Late pickups: a \$10.00 fee will be charged for each 10 minutes

Please note: All Program Members must leave the facility at 4:00pm **or** register for extended care at the end of extended care if registered. Additional access to the Samena Club is not permitted.**

No unsupervised attendance is allowed.

**** See the Front Desk for information about becoming a Samena Member to receive member discounts on our programs and enjoy all the club has to offer year-round.**

Signature of parent or legal guardian

Date