



## **Job Description Head Lifeguard**

### **Job Summary**

Under the supervision of the Aquatic Director and the Aquatics Coordinator, Head Lifeguards will act as a lead for the aquatics department when management is not on duty, will work to prevent accidents and injuries in their area of responsibility, and respond to any level of injury or incident around the club. Head Lifeguards may take lead role during special events: Float in movies, Wibit nights, Polar Pancake Swim, and any other time management is not on duty. They will supervise and ensure the safety and well-being of members at all times by enforcing rules and regulations. In cooperation with the maintenance staff, they will monitor pool facilities for potential hazards or unsafe conditions, ensure the pools and locker rooms are maintained in a clean and sanitary condition, and perform related work, as required. This work involves a high volume of public contact and requires excellent communication and human-relations skills and the strength and flexibility to perform the physical aspects of the job.

### **Qualifications**

Current American Red Cross Certifications (or equivalent)

- Lifeguard Training
- First Aid
- CPR for the Professional Rescuer
- Water Safety Instructor (preferred, but not required)
- Lifeguard Instructor (preferred, must complete course within 6 months of hire)

3 years Lifeguarding and Swim Instruction experience

Minimum 18 years of age

Excellent communication skills

Excellent customer service skills

### **Typical Duties and Responsibilities**

1. Monitor activities at the pool to prevent accidents
2. Enforce facility rules and regulations
3. Perform appropriate rescue to aid swimmers in distress
4. Provide first aid as needed
5. Caution swimmers regarding unsafe practices and safety hazards in a friendly and helpful manner
6. Follow emergency action plan and procedures established in the event of an emergency
7. Maintain order in the pool and adjoining areas
8. Complete walkthrough of facilities to ensure cleanliness and safe conditions
9. Inspect rescue equipment and first aid supplies
10. Plan and organize to provide top quality swim instruction for all students
11. Establishes positive relations with parents/guardians of class students helping them recognize and understand swimming developments and achievements
12. Provide excellent customer service to all members and guests using the facility
13. Assumes responsibility for ensuring policies and procedures are being followed and performed in a safe efficient manner
14. Leads lifeguard inservice
15. Communicates regularly and consistently with Aquatic Director
16. Other duties as assigned by Aquatics Coordinator and Aquatics Director

### **Knowledge, Skills and Abilities**

1. Ability to conduct oneself in a professional manner
2. Knowledge of lifeguard methods and techniques
3. Knowledge and skill in the application of CPR & First Aid

4. Knowledge of effective safety standards and precautions related to swimming and the responsibilities of a lifeguard
5. Skill in the application of lifeguard surveillance and rescue techniques
6. Ability to teach swim lessons to children and adults
7. Ability to remain calm in any emergency situation
8. Ability to make independent judgments and decisions following policy and procedures
9. Model and practice the highest standards of ethical conduct
10. Foster a teamwork environment
11. Ability to communicate effectively both orally and in writing
12. Ability to receive direction and to follow oral and written instructions

**Compensation Details of the Job**

Up to 40 hrs / week

Pay Rate: \$21-\$24/hour

Medical/Dental/Vision/Floating Holidays/401k match if working 30+ hours per week

Free Club Membership

Discounts on all programs from swim lessons to childcare